

Welcome to Ocean County PIC, Inc.



A proud partner of the American **Job** Center® network



Orientation/Information Session

Ocean County PIC, Inc. is in a partnership of organizations that work collaboratively to provide services to both the job seeker and employer. Our main goal is to connect skilled and well-educated employees with businesses.

Ocean County PIC, Inc. is a full service workforce center for individuals seeking career counselling, in-demand occupational training and job search assistance. Ocean County PIC, Inc. serves eligible individuals, in need of entry level skills, to skilled professionals needing to upgrade their skills. Special programs are available to assist eligible out of school youth (ages 16-24), veterans, individuals with disabilities, mature workers, economically disadvantaged, and dislocated workers.

New Jersey Career Connections

www.careerconnections.nj.gov

- New Jersey Career Connections is New Jersey's virtual One Stop Career System.
- You will find many employment related resources and information on topics such as job search websites, resume and cover letter writing, labor market information, job fairs and more.
- It's a place to get personalized resources and support for your unique life situation.
- Guides you step by step through the path to Employment through three (3) steps.

New Jersey Career Connections

www.careerconnections.nj.gov

Provides links and information for:

- Human Services/Board of Social Services
- Child Care
- Housing and Utilities Assistance Programs.
- New Jersey Food Banks
- Health Care
- Transportation Assistance

New Jersey Career Connections provides an abundance of information and tools to help you overcome any barriers and help you return to the workforce.

Our Road Map to Occupational Training

- Process

- **Attend Orientation/ Information Session.**
- Complete Customer Application and be determined eligible. (Proof of Age & Citizenship, Social Security Card, Proof of Family Income and Selective Service for all males 18 years and older)
- **Complete an Assessment** with a Case Manager and discuss job interests and training options.
- **Prepare and take CASA test** (Test of Adult Basic Education)
 - Reading and Math. (Approx. 3 hours).
- **Labor Market Research/Career Exploration:**
 - www.njcan.org (NJ CAN) Career exploration and assessments
 - www.careeronestop.org Source for Career Exploration, Training & Jobs
 - www.bls.gov (Bureau of Labor Statistics) Occupational HandbookComplete Occupational Research Worksheet for desired job and skills.
Worksheet must be completed and returned to your Case Manager before any training provider referrals can be made.
 - www.njtopps.com (Consumer Report Card/ New Jersey approved schools)
- Visit 2-3 schools/ obtain contract & begin training.

New Jersey Key Industry Clusters

Technology:

- Computer & Electronic Product Machinery
- Transportation Equipment
- Information
- Utilities
- Professional, Scientific & Technical Services
- Other Manufacturing

Biopharmaceutical Life Sciences:

- Biotechnology
- Medical Device Manufacturing
- Pharmaceutical

Leisure, Hospitality, and Retail:

- Retail Trade
- Food Services
- Accommodation
- Arts/Entertainment

Construction:

- Specialty Trade Contractors
- Construction of Buildings
- Heavy and Civil Engineering

Advanced Manufacturing:

- Chemical
- Computer & Electronic Product
- Machinery
- Transportation Equipment

Transportation, Logistics, and Distribution:

- Warehouse
- Wholesale
- Transportation

Financial Services:

- Credit Intermediation
- Insurance Carriers
- Securities, Commodities, & Other Investments
- Other Financial

Health Care:

- Hospitals
- Nursing & Residential Care Facilities
- Ambulatory Health Care
- Social Services

New Jersey Key Industry Clusters

What industries are expected to have employment growth?

Ocean County, 2014-2024 Projected Employment Change					
Industry Title (Two Digit NAICS)	2014 Jobs	2024 Jobs	Change 2014-2024		
			Number	Percent	
				Total	Annual
Total All Industries	164,259	180,493	16,234	9.9	0.9
Healthcare and Social Services	33,338	42,152	8,814	26.4	2.4
Accommodation and Food Services	14,710	16,966	2,256	15.3	1.4
Other Services	7,768	9,157	1,389	17.9	1.7
Retail Trade	27,439	28,654	1,215	4.4	0.4
Professional, Scientific, and Technical Services	6,997	8,175	1,178	16.8	1.6
Administrative and Waste Services	7,051	8,067	1,016	14.4	1.4
Arts, Entertainment, and Recreation	5,240	6,121	881	16.8	1.6
Construction	9,053	9,651	598	6.6	0.6
Transportation and Warehousing	2,798	3,160	362	12.9	1.2
Wholesale Trade	3,598	3,774	176	4.9	0.5
Educational Services	18,784	18,889	105	0.6	0.1
Real Estate and Rental and Leasing	2,647	2,742	95	3.6	0.4
Management of Companies and Enterprises	493	524	31	6.3	0.6
Utilities	1,114	1,130	16	1.4	0.1
Natural Resources and Mining	123	111	-12	-9.8	-1.0
Information	1,297	1,207	-90	-6.9	-0.7
Finance and Insurance	3,806	3,432	-374	-9.8	-1.0
Government	13,629	12,978	-651	-4.8	-0.5
Manufacturing	4,374	3,603	-771	-17.6	-1.9
Note: Total nonfarm employment excludes self-employed and unpaid family workers.					
Percent Changes are based on unrounded data - Source: New Jersey Department of Labor and Workforce Development					

Projected Employment Growth

Ocean County:

- Healthcare and Social Services
- Accommodation and Food Services (Leisure Hospitality & Retail)
- Retail Trade

Healthcare and social services is expected to add the most jobs over the next 10 years.

Monmouth County:

- Healthcare and Social Services
- Accommodation and Food Services (Leisure Hospitality & Retail)
- Arts, Entertainment and Recreation
- Construction

Employment in Monmouth County is expected to increase well above the state's projected rate of growth. Healthcare and social services is expected to add the most jobs.

Projected Employment Growth

Middlesex County:

- Professional, Scientific and Technical Services
- Health Care and Social Services
- Educational Services
- Administrative and Waste Services

The professional, scientific, and technical services industry is expected to add the most jobs over the next 10 years. Healthcare and social services ranks second.

Mercer County:

- Professional, Scientific, and Technical Services
- Healthcare and Social Services
- Accommodation and Food Services (Leisure Hospitality & Retail)

The professional, scientific, and technical services is projected to experience the most employment growth. Health care, social services, and Leisure, Hospitality & Retail are also expected to have significant growth over the next 10 years.

On the Job Training (OJT)

- Individuals who are economically disadvantaged or dislocated in their job by a layoff may be eligible to receive an OJT grant. Our Business Services Representative works closely with prospective employees to match them with open positions throughout our business community.
- Employers are reimbursed for some of the costs associated with training the new employee.
- This program helps defray the cost of training new employees and gives eligible workers enhanced skills and permanent, full-time employment.
- The program is a cost effective way to staff positions with job-ready prescreened candidates.
- OJT programs are available for individuals who are in a Work First New Jersey program, unemployed, under employed and individuals who completed a training program and lack a job specific skill or experience.

Please see your Case Manager for further information!!!

Youth Services

- Our Youth Career Opportunity Program serves low-income and at-risk individuals ages 16 through 24.
- Eligible Out-of-School youth ages 16 to 24 can attain their high school diploma, gain requisite job skills to secure employment, enroll in occupational job training or post secondary education.
- Activities may include: education classes, career development activities, work readiness training, work experience, internship, and occupational training.

Please contact our Career Resource Specialist for more information

732-240-5995 ext. 5602

Tuition Waiver

What is tuition waiver?

- Tuition waivers enable eligible, unemployed customers to enroll, tuition free, in courses of instruction at public colleges and universities in New Jersey. These courses can only be attended if there are seats available; books, labs and other appropriate fees are the responsibility of the student.

How do I qualify for a tuition waiver?

- You must be registered with a [One-Stop Career Center](#).
- You must be **unemployed** and permanently separated from your employer, or have received a layoff notice.
- You must be able to prove that you are currently not a student, have a two year, full-time work history, and are seeking full-time employment.
- You must choose a program of study in a [demand occupation](#) within a 50 mile radius of your home.
- You must be able to prove that you are not employable with your current level of skills and credentials. If you have skills and credentials in a demand occupation, you may not be eligible.
- You must plan to attend a public college or university in New Jersey.
- You must **not** have already paid tuition and must **not** be in default on your financial aid.
- You must be accepted to the public college or university you plan to attend.
- You must apply for [financial aid](#) online or mail a completed Free Application for Federal Student Aid (FAFSA).

Please speak with your Case Manager for additional information and to determine your eligibility for a tuition waiver.

Financial Aid

Some Occupational Training/Certification programs are Pell Eligible.

- What is a Pell Grant?

- Federal ***Pell grants*** are need-based awards for low-income students. They do not have to be repaid as long as the student meets ***program*** requirements.
- Federal **Pell Grants** are limited to students with financial need, who have not earned their first bachelor's degree, or who are enrolled in certain post-baccalaureate programs, through participating institutions.

- Who is eligible?

- **Pell Grants** are awarded usually only to students who have not earned a bachelor's or a professional degree. To be **eligible for a Pell grant**, you must also meet the general federal student aid **eligibility requirements**.

Financial Aid/Pell Grant

- What can Pell grant money be used for?
- Federal student aid, including **Pell Grants**, can be **used** to cover a variety of costs, generally including: Tuition and fees normally assessed; Books, supplies, transportation, and miscellaneous personal expenses; Living expenses such as room and board.
- How to apply:
- You should start by submitting a *Free Application for Federal Student Aid (FAFSA®) form*
- You will need to know the school you are interested in enrolling to submit your completed application. Applicant should speak with the Education/Financial Aide Counselor at the school prior to completing the application.

A.B.T.

(Additional Benefits while in Training)

A.B.T. is a State of New Jersey extension of your unemployment benefits to assist you while you are in an approved training program.

Eligibility

- Unemployment benefits have to be exhausted in order to receive A.B.T.
- A.B.T. can only be extended for the period of time you are in training, **but not to exceed six (6) months.**
- If you have been terminated (fired) or you have quit your job, you will NOT be eligible for A.B.T. **This is a NJ state law.** You have the right to appeal although this may not change the outcome for eligibility.
- **You must be a fulltime student as defined below:**
 - Undergraduates (at least 12 credits)
 - Graduate program students (at least 9 credits)
 - Summer college courses (minimum of 6 credits)
 - Certificate vocational program (attend a minimum of 20 hours per week)

Please discuss your individual account with your Case Manager.

Partner Agencies

Ocean County Veterans Services Bureau

- Services are available exclusively to veterans, widows and families of veterans, transitioning service members and their spouses.
- Work with a dedicated Veteran Representative who is trained to meet your specific needs and is familiar with the full range of job development services, including career planning, job searches and training programs.
- This service is available at no cost to eligible customers.

For further information contact Ocean County Veterans Service Bureau at 732-929-2096.

Location:

**Ocean County One Stop Center Bldg.2
1027 Hooper Avenue 1st Floor
Toms River, New Jersey 08753**

Partner Agencies

The Division of Vocational Rehabilitation Services (DVRS)

- DVRS is here to help individuals with disabilities who are having trouble finding or holding a job because of their disability. If you have a disability that is preventing you from working, or is endangering your present employment, you may be eligible for services.
- DVRS can fund a training program and provide job search assistance for all eligible participants.
- Ocean County PIC, Inc. can refer you, but you do not need a referral. You can refer yourself. Please discuss your interest with your Case Manager.

Location:
Ocean County One Stop
DVRS
1027 Hooper Avenue Bldg. 6
3rd Floor Suite 1 Toms River New Jersey
Phone: 732-505-2310

Mature Worker Services

Being a mature worker trying to get back into the workforce or change careers can be difficult. There are several opportunities and services dedicated to helping mature workers get the assistance and information they may need.

WorkForce 55+

- Is a federally-funded program committed to empowering economically disadvantaged seniors to achieve economic independence and control of their futures. The aim of Workforce 55+ is to help mature workers return to the workforce through an "earn while you learn" program.
- The program partners with community-based, nonprofit organizations and government agencies to provide participants with training to update their skills.
- **Do I qualify?**
- Are you 55 years of age or older?
- Are you seeking employment training?
- Are you currently unemployed?
- Are you living on a limited income?

NCOA (National Council of Aging)

- NCOA offers support for Economic Security and Healthy aging as well as programs that provide training and employment

Senior Community Service Employment Program (SCSEP) SCSEP matches eligible older, unemployed adults with part-time jobs for community service organizations. Participants build skills and self-confidence, while earning a modest income. For most, their SCSEP experience leads to permanent employment.

Ocean County Representative, Tony DeAngelo can be reached at 732-240-5995 ext. 243 Monmouth County and Middlesex County Representative Patricia Foster can be reached at 732-775-1402 and Atlantic County Representative Gerald Davis at 609-813-3919.

Free online Training through Ocean County Library



This resource offers over 500 non-college credit Continuing Education courses! All you need is an Ocean County Library card and an email address to sign up!

Quick Facts

- You will need to create an account and have a valid e-mail address to sign up for courses
- You are welcome to enroll in up to 5 courses at a time
- You have up to 6 months to finish each course
- You have access to your course 24/7 via the Internet
- Attend class and do assignments on your schedule
- Each course has a real instructor who you may communicate with using e-mail
- These are non-credit courses provided for your personal enrichment, and are not intended to be a substitute for any state, government, licensing, or educational requirements

Social Media



LinkedIn: <https://www.linkedin.com/in/ocean-county-pic-inc/>



Facebook: <https://www.facebook.com/OceanCountyPICInc>



Twitter: <https://twitter.com/OceanCountyPIC>

Ocean County PIC, INC: <https://www.oceancountypic.org/>

Remember to like and follow Ocean County PIC, Inc. on all of our social media accounts to ensure you are aware of all upcoming events such as workshops, recruitment events and job leads.

On Site Services

- **Available Monday through Friday 8:30am – 4:30pm**

- Career Resource Room
- Telephones
- Fax Machines
- Copy Machines
- Use of Personal Computer
- Free Internet Access
- Job Search (Independent or Assisted) :
 - *Contact Christine Karaska at Christine.karaska@dol.nj.gov*

Resources/Websites

Occupational Training Research

- www.careeronestop.org Source for Career Exploration, Training & Jobs
- www.onetonline.org O*NET Online has detailed descriptions of the world of work for use by job seekers, workforce development and HR professionals, students, researchers, and more!
- www.njcan.org
(Career exploration and self assessments)
- www.njtopps.com
(Finding an approved school/training providers)
- www.bls.gov
(Occupational Outlook Handbook)
- www.wnjp.in.net
(Demand Occupations)

Other important Websites

- www.careerconnections.nj.gov
(New Jersey's virtual One Stop Career Center)
- www.fafsa.gov
(Financial Aide/Pell Grant)
- www.testpreview.com
(Test Prep/Review)
- www.math.com
(Test Prep/Review)
- <http://theoceancountylibrary.org/>
(free online courses)